

CLERK'S OFFICE

APPROVED

Date: 9-29-05

Submitted by: Chairman of the Assembly  
at the Request of the Mayor  
Prepared by: Department of Health and  
Human Services  
For reading: September 13, 2005

ANCHORAGE, ALASKA

No. AR 2005- 233

A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING TWO HUNDRED NINETY-SIX THOUSAND SEVEN HUNDRED FOURTEEN DOLLARS (\$296,714) FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO THE FEDERAL CATEGORICAL GRANTS FUND (241), AND ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) FROM ALASKA HOUSING AND FINANCE CORPORATION TO STATE CATEGORICAL GRANTS FUND (231), DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE PURPOSE OF PROVIDING A ONE YEAR RENEWAL OF THE LINK HOMELESS ASSISTANCE PROJECT AND A CONTRACT WITH ABUSED WOMEN'S AID IN CRISIS, INC.

THE ANCHORAGE ASSEMBLY RESOLVES:

**Section 1.** That the sum of Two Hundred Ninety-Six Thousand Seven Hundred Fourteen Dollars (\$296,714) as a grant from the U.S. Department of Housing and Urban Development are hereby appropriated to the Federal Categorical Grants Fund (241); and One Hundred Fifty Thousand Dollars (\$150,000) as a match grant from Alaska Housing and Finance Corporation, is hereby appropriated to the State Categorical Grants Fund (231) providing a total of Four Hundred Forty-Six Thousand Seven Hundred Fourteen Dollars (\$446,714) to the Department of Health and Human Services.

**Section 2.** Authorizes the Administration to enter into a one year contract with Abused Women's Aid in Crisis, Inc. for homeless case management services in the amount of One Hundred Sixty-One Thousand Nine Hundred Thirty-Five Dollars (\$161,935).

**Section 3.** That this resolution shall take effect immediately upon passage and approval by the Anchorage Municipal Assembly.

PASSED AND APPROVED by the Anchorage Assembly this 27<sup>th</sup> day of September, 2005.

Anna J. Fairclough  
Chair

ATTEST:

Spencer S. Quinn

Municipal Clerk

Deputy

Department of Appropriation:

Department of Health and Human Services \$446,714



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

No. AM 647 -2005

Meeting Date: September 13, 2005

1 **From:** Mayor

2  
3 **Subject:** Appropriation of two hundred ninety-six thousand seven hundred fourteen dollars (\$296,714)  
4 from the U.S. Department of Housing and Urban Development to the federal categorical  
5 grants fund (241), one hundred fifty thousand dollars (\$150,000) from Alaska Housing and  
6 Finance Corporation to state categorical grants fund (231), Department of Health and Human  
7 Services for the purpose of providing a one year renewal of the LINK Homeless Assistance  
8 Project and a contract with Abused Women's Aid in Crisis, Inc.

9  
10 The contract with Abused Women's Aid in Crisis, Inc. (AWAIC) is for the provision of case  
11 management services for individuals rendered homeless by domestic violence.

12  
13 The period of these grants is April 1, 2005 through March 31, 2006.

14  
15 This appropriation will allow the Department of Health and Human Services (DHHS) to continue an  
16 innovative homeless assistance project. The LINK Project provides the opportunity to develop and  
17 implement a system of case management services with a technological computer base for the  
18 information, referral, and client tracking. This project was made possible through a partnership formed  
19 between DHHS and several service provider agencies, which includes the Alaska Housing Finance  
20 Corporation (AHFC).

21  
22 The LINK Project has been highly successful, and has moved homeless individuals, families and victims  
23 of domestic violence into permanent housing. In the past nine years, the LINK Project has provided case  
24 management services to 1,199 households, 961 (80%) of which were moved into permanent housing  
25 within the first three months of receiving case management services. These 1,199 households represent  
26 2,988 people, of which 1,682 (56%) are children. The LINK Project has also provided the homeless  
27 service provider partner agencies with quality computer equipment and professional technical support.

28  
29 The LINK Project is in the process of expanding the number of partner agencies and implementing a  
30 web-based Homeless Management Information System (HMIS) through a License and Service  
31 Agreement with Bowman Systems' ServicePoint data system. The web-based expanded project has  
32 reduced the number of leased communication lines that have to be maintained by the Municipality of  
33 Anchorage, while simultaneously expanding the availability of the service to agencies with Internet  
34 Access.

35  
36 The goal of the LINK Project is to provide case management services to the homeless with services  
37 enhanced by a computer network system. The integrated components of the project include: (1)  
38 comprehensive case management services for homeless domestic violence victims and their families  
39 which are contracted to AWAIC in the amount of \$161,935; (2) a central web-based HMIS, hosted by  
40 DHHS, for homeless services delivery and tracking; (3) computer access at Catholic Social Services'

Brother Francis Shelter and Clare House, Bean's Cafe, Salvation Army McKinnell Shelter, AWAIC and DHHS SAFE City Program to access information and referral services; (4) licensed HMIS use expanded to include Alaskan AIDS Assistance Association, Southcentral Counseling's Anchorage Community Mental Health Services, Covenant House - Alaska's Rights of Passage, Rural Alaska Community Action Program's Homeward Bound and Community Bound, and Anchorage Housing Initiatives' Coming Home Program. The goal of the computer system is to support the coordination and speedy access to information to service providers. This information allows for a greater understanding of client needs, planning services, information and referral for related support services, and individualized case management services. The computer system provides agencies with standardized assessment tools for needs and eligibility for public housing with Alaska Housing Finance Corporation.

The following budget is presented for information:

**FEDERAL CATEGORICAL GRANTS FUND (241)**

**REVENUE**

| <b><u>ACCOUNT NUMBER</u></b> | <b><u>ACCOUNT NAME</u></b>  | <b><u>AMOUNT</u></b> |
|------------------------------|-----------------------------|----------------------|
| 241-24695G-9331              | Other Federal Grant Revenue | \$296,714            |

**EXPENDITURES**

| <b><u>ACCOUNT NUMBER</u></b> | <b><u>ACCOUNT NAME</u></b>         | <b><u>AMOUNT</u></b> |
|------------------------------|------------------------------------|----------------------|
| 241-24695G-1101              | Salaries & Wages                   | \$ 59,613            |
| 241-24695G-1401              | Benefits                           | 32,733               |
| 241-24695G-3101              | Professional Services              | 149,407              |
| 241-24695G-2211              | Computer Supplies                  | 4,565                |
| 241-24695G-3201              | Communication                      | 684                  |
| 241-24695G-3333              | Travel                             | 4,000                |
| 241-24695G-3611              | Computer HW Maintenance            | 2,000                |
| 241-24695G-3712              | Computer Software License          | 7,375                |
| 241-24695G-3805              | Dues, Subscriptions                | 468                  |
| 241-24695G-3808              | Contractual Services, Other        | 8,700                |
| 241-24695G-3828              | Tuition - Local                    | 1,350                |
| 241-24695G-5411              | Computer Hardware Purchase > 1,000 | 3,120                |
| 241-24695G-5412              | Computer Software Purchase > 1,000 | 3,120                |
| 241-24695G-5605              | Computer Software Purchase < 1,000 | 3,110                |
| 241-24695G-6091              | OMB                                | 1,870                |
| 241-24695G-6095              | Purchasing                         | 780                  |
| 241-24695G-6103              | Financial Reporting IGC            | 5,900                |
| 241-24695G-6104              | Payroll                            | 1,010                |
| 241-24695G-6105              | Financial Processing IGC           | 1,240                |
| 241-24695G-6109              | Cash Management                    | 20                   |
| 241-24695G-6110              | PS Support IGC                     | 920                  |
| 241-24695G-6145              | General Liability                  | 620                  |
| 241-24695G-6147              | Workers' Compensation              | 1,720                |
| 241-24695G-6181              | Class & Emp. Svcs. Admin.          | 360                  |
| 241-24695G-6198              | Personnel Administration           | 430                  |
| 241-24695G-6222              | Fiscal Support                     | 800                  |
| 241-24695G-6232              | Social Services Administration     | 799                  |
|                              | <b>TOTAL</b>                       | <b>\$296,714</b>     |

**STATE CATEGORICAL GRANTS FUND (231)**

**REVENUE**

| <b><u>ACCOUNT NUMBER</u></b> | <b><u>ACCOUNT NAME</u></b> | <b><u>AMOUNT</u></b> |
|------------------------------|----------------------------|----------------------|
| 231-24685G-9825              | Other State Grant Revenue  | \$150,000            |

**EXPENDITURES**

| <b><u>ACCOUNT NUMBER</u></b> | <b><u>ACCOUNT NAME</u></b>      | <b><u>AMOUNT</u></b> |
|------------------------------|---------------------------------|----------------------|
| 231-24685G-1101              | Salary & Wages                  | \$ 78,689            |
| 231-24685G-1401              | Benefits                        | 43,550               |
| 231-24685G-2101              | Office Supplies                 | 1,500                |
| 231-24685G-2201              | Operating Supplies              | 1,500                |
| 231-24685G-3101              | Professional Services           | 12,528               |
| 231-24685G-3601              | Repair & Maintenance Contracted | 2,000                |
| 231-24685G-6091              | OMB                             | 940                  |
| 231-24685G-6095              | Purchasing                      | 390                  |
| 231-24685G-6103              | Financial Reporting IGC         | 2,980                |
| 231-24685G-6105              | Financial Processing IGC        | 630                  |
| 231-24685G-6109              | Cash Management                 | 10                   |
| 231-24685G-6110              | PS Support IGC                  | 460                  |
| 231-24685G-6145              | General Liability               | 820                  |
| 231-24685G-6147              | Workers' Compensation           | 2,270                |
| 231-24685G-6222              | Fiscal Support                  | 870                  |
| 231-24685G-6232              | Social Services Administration  | 863                  |
|                              | <b>TOTAL</b>                    | <b>\$150,000</b>     |

**RECOMMENDATION:**

THE ADMINISTRATION RECOMMENDS APPROVAL OF THE ATTACHED ASSEMBLY  
RESOLUTION.

Prepared by: Beverly K. Wooley, Director, Department of Health and Human Services

Fund Certification: Jeffrey E. Sinz, Chief Fiscal Officer

241-24695G-9331-246950 \$296,714 (BY 2005)

(Designated Federal Grant) Appropriation

231-24685G-9825-246850 \$150,000 (BY 2005)

(Designated State Grant) Appropriation

241-24695G-3101-246950 \$149,407 (BY 2005)

(Designated Federal Grant) AWAIC Contract

(From Current Appropriation)

231-24685G-3101-246850 \$12,528 (BY 2005)

(Designated State Grant) AWAIC Contract

(From Current Appropriation)

Concur: Denis C. LeBlanc, Municipal Manager

Respectfully submitted: Mark Begich, Mayor

**Content Information****Content ID :** 003219**Type:** AR\_FundsApprop - Funds Approp Resolution**Title:** LINK Homeless Assistance/Homeless Management Information System**Author:** lessardmv**Initiating Dept:** HHS**Description:** LINK Homeless Assistance and Homeless Management Information System funding for Program Year 10 from US Dept of Housing and Urban Development and Alaska Housing Finance Corporation Match Grant**Date Prepared:** 8/23/05 7:48 AM**Director Name:** Beverly K. Wooley**Assembly****Meeting Date** 9/13/05**MM/DD/YY:****Public Hearing** 9/27/05**Date MM/DD/YY:**

M.O.A.  
 2005 SEP -6 PM 12:51  
 CLERKS OFFICE

**Workflow History**

| <u>Workflow Name</u>     | <u>Action Date</u> | <u>Action</u> | <u>User</u> | <u>Security Group</u> | <u>Content ID</u> |
|--------------------------|--------------------|---------------|-------------|-----------------------|-------------------|
| FundsAppropWorkflow      | 8/23/05 7:52 AM    | Checkin       | lessardmv   | Public                | 003219            |
| HHS_SubWorkflow          | 8/23/05 12:59 PM   | Approve       | wooleybk    | Public                | 003219            |
| OMB_SubWorkflow          | 8/24/05 9:33 AM    | Approve       | mitsonjl    | Public                | 003219            |
| Finance_SubWorkflow      | 8/25/05 4:26 PM    | Approve       | richardsdm  | Public                | 003219            |
| MuniManager_SubWorkflow  | 9/3/05 11:11 AM    | Approve       | leblancdc   | Public                | 003219            |
| MuniMgrCoord_SubWorkflow | 9/4/05 8:54 PM     | Approve       | abbottmk    | Public                | 003219            |